



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

TENDER NOTICE

No. General(A&E)/Printing (24)/17-18/29

Dated : 28/04/2017.

To,

M/s
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Subject:- Printing of Pension Forms, Authority Forms/PPO Books.

Sealed tenders are invited on behalf of the President of India for printing of the following Pension Forms. The samples of items are available with the undersigned and may be seen for the purpose of quotation:-

Sl.No.	Name of The forms/PPO Book	Quantity required	Colour	Remarks
1.	Pension Intimation Memo	40000 Nos.	Carnelian	Single Side Printing
2.	P.P.O. Book (6 Sheets)	15000 Set	Royal Blue	Two sheet single side Printing & four sheets both side printing: (Total Ten pages)
3.	Gratuity Payment Order	40000 Nos.	Lime Green	Single Side Printing
4.	Death Gratuity Payment Order	10000 Nos.	Candy Apple Red	Single Side Printing
5.	Commutation Payment Order	40000 Nos.	Forest Green	Single Side Printing
6.	Pension Revision Order	40000 Nos.	Royal Blue	Single Side Printing

Note:- The colour naming have been decided using the web site address i.e. "http://en.wikipedia.org/wiki/List_of_colors".

Further, it is also added here that all the Pension Forms will be in A4 size and paper quality should be 80 GSM, as the Pension Forms will be printed through "HP Laser jet 9040dn" laser printer. Printing should be mirror image of samples, as the print_engine formatting has been tested on these samples.

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Tenders documents are to be accompanied with samples papers to be used for printing of Pension Forms. The method of submission of tender, and General Terms and Conditions are mentioned hereunder :-

Schedule of Tender :-

Tender No. General (A&E)/Printing(24)/17-18/29

Dated : 28/04/2017.

Last Date and time of receipt of tender:- 15/05/2017 at 3.30 pm

Date and time of opening of tender:- 16/05/2017 at 11.30 am

Venue:- Deputy Accountant General(Admn), O/o the Pr.Accountant General (Audit), Jharkhand, Ranchi.

Submission of Tenders:- Tender paper complete in all respect shall be dropped in the tender box kept in the O/o the Pr. Accountant General (A&E), Jharkhand, Ranchi on or before the last date mentioned above on all working days. Tender document should be filled as per tender document attached herewith.

Terms & conditions:-

- 1) The successful tenderer will be required to deliver the printed Pension Forms within 15 days from the date of receipt of the supply order. Early supply of forms will be appreciated as these are required urgently in the office. Delay in printing will attract penalty of Rs. 500/- per day.
- 2) Strict adherence to the quality of papers to be used for printing as per the sample approved by this office is to be maintained. Any difference in the quality of papers used and printing mistake will be liable to penalty of 10 % to be deducted from the bill amount.
- 3) Deputy Accountant General (Admn.) reserves exclusive rights to accept or reject any or all tender at any stage without assigning any reason.

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