



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

No. WM II - CDA - 479

Date:- 15.1.2018

To,

All Executive Engineers,
Public Works Divisions,
(As per mailing list)
Govt. of Jharkhand,

Subject: - Criteria for issuance of Cheque Drawal Authority for Financial year 2018-19.

Sir,

On the above mentioned subject I am directed to intimate that criteria for issuance of Cheque Drawal Authority (C.D.A.) up to 31st March, 2019 to Works Divisions of Jharkhand including River Valley Project Divisions for the Financial year 2018-2019 has been fixed as follows :-

1. In case of permanent Divisions

- (a) Monthly Accounts received upto March, 2018 and accepted without objection by this office.
(b) Revised Form-51 received for the month prior to the month for which Treasury Account has been received in this office.

2. In Case of temporary Divisions

- (c) Proper Sanction for extension of life of Temporary Division has been received in this office.
(d) Conditions as prescribed in 1(a) and (b) above.
(e) When the sanction for extension of life of temporary division is received after April 2018, the Monthly Account and Revised Form-51 due at that time must have been received in this office.

3. A certificate must be attached with March 2018 Monthly Accounts that **no bank accounts are being operated in personal or any other capacity by any of the officials except as required by specific Centrally Sponsored Scheme CSS duly permitted by the Planning and Finance Dept., Govt. of Jharkhand**, in which case the relevant particulars and permission of the Planning and Finance Dept., Govt. of Jharkhand to be provided.

4. In case of RVP Divisions, a certificate from the Finance Officer, Swarnrekha Project Unit, Adityapur, Jamshedpur regarding inclusion of all monthly Accounts and Revised Form-51 as mentioned in 1(a) and (b) above and non operation of Bank Account as mentioned in Sl. 3 above is required before issue of C.D.A.

5. It was intimated to all Departments of P.W.D. that monthly accounts are to be submitted by 10th of the following month. A grace period of two days will be given to the defaulting Divisions. If the monthly accounts are not received within the extended grace period, complete in all respect, the C.D.A. will be cancelled. C.D.A. will also be cancelled for delay in submission of R.F.-51.

6. **Statement of commitments on incomplete public works contracts as on 31st March 2018 in prescribed format both in English & Hindi separately duly downloaded from WAMIS must be submitted in hard as well as soft copies.(In Excel Sheet)**

7. It is, therefore, requested that necessary instruction may be issued to all concerned officers so that Cheque Drawal Authority may be issued in **minimum possible time**.

Yours faithfully


Sr. Accounts Officer